

**COMPLAINT REPORT**

Shall be completed by the buyer

Buyer personal data: .....  
.....  
Date of purchase: .....  
Date of collection: .....  
Data from proof of purchase: .....  
Order number: .....  
Claimed product data: .....  
.....  
Additional product description: .....  
.....  
Reason of complaint: .....  
.....  
.....  
Buyer demand: .....  
.....  
.....

.....  
*Signature of buyer*

Shall be completed by the seller

Report no.: .....  
Drawn on: .....  
Date of complaint submission: .....  
Method for resolving a complaint: .....  
.....  
.....  
.....

.....  
*Signature of seller and company stamp*